

INSPECTION REPORT WITH WHICH THE DEPARTMENTAL OFFICERS FORWARD EACH APPLICATION FOR ALLOTMENT OF ALCOHOL FOR THE PERIOD.

(Note: Quantity of Alcohol / Methanal should be given in Bulk Litres).

1. Name and address of the Firm :

2. IEM / EM Part-I / EM Part-II/ SSI No. & date :

3. A) Line of manufacture :

B) Process discription (Briefly) :

4. Annual Production capacity with quantity based on a single Shift or 8 hours work per day :

A) If machinery supplied by a Special Manufacturer, capacity specified by the Machinery manufacturer :

B) If supplied by several manufacturers the lowest capacity indicated :

C) If locally fabricated, the capacity at the Bottleneck stage (Give full details) :

5. Whether the unit has gone into production :
If so, from what date? If not, when the unit is Likely to commence production.

6. Production during the three proceeding years (In terms of quantity and value):

Year	Description of product	Quantity (MTs)	Value (Rs in laks)

7. Details of machinery and equipment :

(a)

Existing	Description	Cost

Contd..2.

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(b)

Proposed	Description	Whether from orders placed and confirmed by the suppliers.

(List enclosed)

8. Existing or proposed Fixed Capital Investment in Rs.
- | | Existing | Proposed |
|--|----------|----------|
| 1. Machinery and Equipment | : Rs. | |
| 2. Land & Building rent or own premises | : Rs. | |
| 3. Whether the Plant & Machinery:
Have been erected and the unit is in a
Position to commence production /
Commenced production | | |
9. No. Of workers employed. This should Exclude Menials like watchman and others :
10. No. Of shifts in force. :
11. Have the firm got :
- | | | |
|--|---|---|
| A) Excise Licence | : | |
| B) Municipal Licence / Panchayathi Licence | : | : |
| C) CFO from APPCB | : | |
12. Monthly requirements of Alcohol / Methanol as per present operating capacity. : B.Ls / Month

13. Consumption during the proceeding 3 years if allotted earlier :

Item	2004-05	2005-06	2006-07
1.	B.Ls.	B.Ls.	B.Ls.

14. If the Alcohol / Methanol recommended, is to be released from the Government Alcohol Factory, Bodhan, please State the Reasons. If not, State the distillery from which Alcohol / Methanol is Required.
Required.

Contd..3.

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15. Stocks (Quantity of Alcohol / Methanol in the Factory at the time of Inspection).
16. Is the factory having electrical service connections :

at the time of inspection. If so, State.

- A) Contracted and connected load (HP) :
- B) No. of electrical units consumed during the last year:

17. Is the firm maintaining the following account Books to show the stocks of raw materials received, Consumed and finished products, made and sold. :

- A) Register showing receipts and issues of Alcohol / Methanol:
- B) Bills / Invoice Book to show sales :

18. Has the Inspection Officer checked the stock books referred above and attested intoken of having checked the same and whether proper utilisqtion is made by the firm in respect of the past draws of Alcohol / Methanol.

19. In the case of new units for which Alcohol / Methanol is Recommended.

- A) whether suitable premises for factory with scope of getting electric power is available.
- B) Whether preliminary arrangements for construction of building or taken on rent are made.

20. Value of business conducted in preceding 3 years. Year Year Year

- A) Turnover :
- B) Sales Tax assessed and paid :
- C) Central Excise assessed and paid :
- D) Income Tax assessed and paid :
- E) Cost price and sale price of production:

Year Name of the product Cost of production per unit (Rs) Taxes / Excise Duty etc., Sales Price (Rs)

Year	Name of the product	Cost of production per unit (Rs)	Taxes / Excise Duty etc.,	Sales Price (Rs)	Others (Rs)	Profit per Kg. (Rs.)

Contd...4.

21. Details of Alcohol / Methanol recommended for allotment (also specify the use of alcohol / Methanol recommended for allotment per month).

22. Date of receipt of application from the unit :
23. Date of inspection by the Departmental Officer :
24. Name and Designation of Inspecting Officer :
25. Seal of the office of the recommending authority :
26. REMARKS:

Encl: Check slip along with attested copies of documents.

General Manager,
District Industries Centre.